



LINDSEY SMITH
PANOLA COUNTY DISTRICT CLERK

Panola County Courthouse | 110 S. Sycamore, Room 227 | Carthage, Texas 75633
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November 3, 2025

Honorable Rodger McLane, County Judge
County Commissioners
Panola County Courthouse
Carthage, Texas 75633

Re: Vacation Time for Heather Stuart

Judge Anderson and Commissioners,

Please accept this letter as my formal request to allow Deputy District Clerk, Heather Stuart, to carry over forty (40) hours of vacation to be used in the following year 2026. Ms. Stuart is requesting to carry over this time so that she can assist a family member with recovery post-surgery.

Sincerely,

A handwritten signature in cursive script that reads "Lindsey Smith".

Lindsey Smith, District Clerk
Panola County, Texas

Cc: Jennifer Stacy, County Auditor
Abby Booker, County Treasurer